

# MEMORANDUM OF UNDERSTANDING

Between

## Methodist Development and Relief Agency



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AND



## FAMBIDZANAI PERMACULTURE CENTRE

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Website: [www.fambidzanai.org.zw](http://www.fambidzanai.org.zw)

## 1.0 Preamble

### 1.1 Purpose of Partnership

The purpose of this partnership is based on collaboration between Fambidzanai Permaculture Centre (FPC) and Methodist Development and Relief Agency (MeDRA) in the Building Resilience for Gokwe South Communities project. The project aims to create **resilient and self-reliant communities in Gokwe South by 2024**. During the period of partnership, Fambidzanai Permaculture Centre (FPC) will **provide technical support** in Agroecology and other sustainable agro-based practices.

### 1.2 Type of partnership

MeDRA will engage Fambidzanai Permaculture Centre (FPC) services as a **Technical Partner** and work jointly on agreed project activities.

### 1.3 Duration of Partnership Agreement

The partnership will span for a period of three (3) years (2022-2024)

## 2.0 Brief Description of Partner Organisations

### 2.1.1 Background information for MeDRA

Methodist Development and Relief Agency (MeDRA) is a Christian-based Non- Governmental Organization and is part of the mission of the Methodist Church in Zimbabwe. MeDRA is a Zimbabwean grown non-profit making organization dedicated to improving the quality of life in Zimbabwe. MeDRA was registered as a private voluntary organization (PVO) in August 2009 although operational activities had started in 2004. The organization has a mandate to undertake Humanitarian and Developmental programs that aim at meaningfully contributing towards positive socio-economic change in Zimbabwe, focusing on the marginalized communities and most vulnerable populations especially living in hard-to-reach areas.

### 2.1.2 Vision

A society in which all enjoy abundant life and God given dignity.

### 2.1.3 Mission Statement

To empower communities to improve livelihoods and experience justice through sustainable interventions and bear witness to God's love

### 2.1.4 Registry

MeDRA is registered as a Private Voluntary Organization (PVO) in August 2009 under registration number PVO 17/2009.

## **2.2. Background Information about Fambidzanai Permaculture Centre**

Fambidzanai Permaculture Centre (FPC) is registered under the Zimbabwe Institute of Permaculture (ZIP) as a local Private Voluntary Organisation (PVO number 12/92). It is governed by a board of trustees. Fambidzanai works towards achieving a food secure Zimbabwe that depends on sustainable land-based food systems (agroecology). The organization has pivotally facilitated the inception of four other new organizations chasing a similar cause. The Natural Farming Network (NFN), the Schools and Colleges of Permaculture (SCOPE) program, the Participatory Ecological Land Use Management (PELUM), and the African Farmer Organic Research and Training (AfFOREST) organizations, all owe their being to Fambidzanai. The exclusively permaculture-based institution is undoubtedly one of the oldest home-grown organizations fostering sustainable land use management. Our activities thrive on skills training in sustainable agricultural methodologies. The training is supplemented by practical demonstrations illuminating the ecological and economic viability of permaculture at the station. Creating, enhancing, and facilitating market opportunities for farmers' produce remains a key mandate of the organization

### **2.2.2 Registry**

Fambidzanai Permaculture Centre (FPC) is registered under the Zimbabwe Institute of Permaculture (ZIP) as a Private Voluntary Organisation (PVO number 12/92)

### **2.2.3 Vision**

We envisage Prosperous, self-sustainable, food-secure and healthy communities practicing environmentally friendly Permaculture systems.

### **2.2.4 Mission Statement**

To train and demonstrate relevant skills and knowledge to restore people's confidence in their ability to produce off land while still working creatively in harmony with nature and continuing to learn from each other.

### **2.2.5 FPC Banking Details**

Beneficiary Name: Fambidzanai Training Centre

Bank: FBC Bank – Private Banking

Bank Address: Belgravia Harare

Account Number: 2227509200456

Swift Code:

## **3.0 Project Details**

The implementation of project activities under this agreement targets smallholder farmers, women, and youth in Gokwe South Zimbabwe. The targeted lead farmers will receive

staggered training of trainers in agroecology spanning production, processing, or value addition up to marketing.

## **4.0 Partner Roles and Responsibilities**

### **4.1 Fambidzanai Permaculture Centre**

- 4.1.1. Transparent management of partnership resources/assets (human, financial, and other resources) in line with the existing MeDRA and Fambidzanai Permaculture Centre policies.
- 4.1.2. Joint orientation, supervision and monitoring of activities and providing staff and stakeholders with the needed technical support.
- 4.1.3. Implementing project activities in line with the objectives of the partnership agreement and project documents.
- 4.1.4. Facilitating joint monitoring and evaluations of partnership activities with MeDRA (e.g. implementation of Agroecology practices)
- 4.1.5. Participating in MeDRA programme meetings/networks (e.g. thematic meetings, thematic review meetings, annual meetings, knowledge sharing/learning platforms, networking meetings etc.)
- 4.1.6. Regular monitoring of partnership activities and submitting activity reports, work plan and budget.
- 4.1.7. FPC shall create parallel files for acquittals of which originals documents will be kept by MeDRA and photocopies kept by FPC
- 4.1.8. Act as a technical resource lead in all matters relating to capacity development through workshops, conferences and meetings with project stakeholders and beneficiaries (smallholder farmers, Agritex officers, Rural District Councils etc.) on the agroecology concept.
- 4.1.9 Work closely with the district Government stakeholders and attend any coordination meetings as might be required.

### **4.2. MeDRA**

- 4.2.1. Monitoring the implementation of partnership activities by the partner in line with the partnership agreement and project documents through regular partner visits and meetings.
- 4.2.2. Disbursement of financial resources and other resources based on formal requests from the partner.
- 4.2.3 Overall accountability for project delivery including activities, budget, monitoring, reporting, audits.
- 4.2.4 Facilitating partner orientation/training in application of existing MeDRA guidelines, tools and procedures for the management and monitoring of partnership activities, resources and assets.
- 4.2.5 Facilitating organisational networking with other MeDRA partner organisations and other likeminded organisations e.g. through coordination of thematic meetings, thematic review workshops, annual meetings and other relevant platforms.

- 4.2.6 Participating in relevant stakeholders' meetings being facilitated/organised by the FPC e.g. annual general meetings, annual review workshops, etc.
- 4.2.7 Facilitating partner review meetings to develop project learning and best practices
- 4.2.8 Mobilising communities and stakeholders whenever necessary

## **5.0 Termination of this agreement**

This partnership agreement will be terminated under the following conditions

- a) Parties have the right to terminate this partnership agreement with three months' written notice.
- b) The failure to fulfil the conditions outlined in this agreement can constitute grounds for the termination of the partnership.
- c) In the case of mismanagement of funds

## **6.0 Values**

### **6.1 Commitment**

Fambidzanai warrants to perform all the work required under this agreement in accordance with the highest standards of their profession. FPC shall espouse the following values in the conduct of the agreement: Objectivity, Independence, Impartiality, Professionalism, Transparency, Balanced feedback, Constructive recommendations and avoid or declare conflict of interests.

FPC shall refrain from any action which may adversely affect MeDRA and shall fulfil its commitments with regard for the interest of MeDRA. FPC shall respect and abide by all laws and regulations in force in Gokwe South District where the services are to be carried out.

### **6.2 Planning and preparation**

Planning of the process and activities will be done in close consultation. FPC will communicate expectations regarding the planning as timely as possible and will provide the necessary information to prepare the trainings. FPC agrees to accommodate MeDRA expectations regarding the planning and pace of the process as much as reasonably possible. Both parties agree that frequent and timely communication is a crucial success factor for this process.

### **6.3. Subcontracting**

FPC may not assign, subcontract, delegate or otherwise transfer or dispose of any of its rights or obligations under this agreement unless mutually agreed by both parties in writing.

## 6.4 Confidentiality

All materials handled in connection with this contract are considered confidential and cannot be shared with third parties without written consent of MeDRA. All reports and documents to be generated under this contract are the property of MeDRA and shall not be reproduced in whole or in part or subject to private use, copyright or patent right by FPC without the express written consent of MeDRA.

## 6.5 Modifications

Any modifications to this contract or to the Annexes hereto agreed between MeDRA and FPC shall take the form of a written addendum to the contract. Any such addendum shall be endorsed by the same parties as the original contract. No oral understanding of modifications shall bind any of the contracting parties.

## 6.6 Termination

MeDRA reserves the right to suspend or terminate the contract for unsatisfactory performance of the contractual obligations, subject to a month's notice. The balance of amounts payable to FPC for work satisfactorily completed shall be paid. FPC may also terminate the contract subject to a notice period of one month.

## 6.7. Risks

FPC undertakes the engagement as a technical partner, and it is therefore assumed that the FPC is adequately insured and accepts any risks and hazards connected with this engagement. However, MeDRA will do its utmost best to provide FPC with the necessary institutional backing in case the external environment requires that.



## 7.0 Force Majeure

7.1 In the event of the occurrence of an event of *force majeure* which shall include, but not limited to the following: riots, natural disasters, lockdown or war, neither of the Parties shall be held liable or accountable for problems and costs arising from failure to fulfill their obligations under this Agreement;

7.2 The party experiencing an event of *force majeure* shall give written notice to the other Party within seven (7) days of such occurrence. In the event that the event of *force majeure* subsists for a period of three (3) months this Agreement shall automatically terminate due to supervening impossibility of performance.

### 8.0 Signing of partnership agreement

This contract, of which original copies have to be signed and exchanged, is hereby approved to regulate the partnership between Fambidzanai Permaculture Training Centre and MeDRA;

<b>Methodist Development and Relief Agency</b>	<b>Fambidzanai Permaculture Centre</b>
Full Name: Junior Vutoyi	Full Name: Kudzanai Lewis Mashingaidze
Position: National Director	Position: Center Head
Signature: 	Signature:
Date and Organisational Stamp: 	Date and Organisational Stamp: